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IHSA-82-031

14 JUL 1982

MEMORANDUM FOR:

[redacted]
Executive Officer, DDA

STAT

FROM:

[redacted]
Information Handling Systems Architect

STAT

SUBJECT:

Revising Files in the DDA Registry

REFERENCE:

Memorandum for O/DDA Staffs from EXO/DDA,
dated 2 July 1982, Same Subject

1. Two of the things usually very helpful in any filing system covering subject matters as extensive as the DDA's are structuring and cross-indexing. If not already part of your revision plan, they should be considered for incorporation. The cross-indexing would require a software package for implementation. As a consequence, the revised structure should be developed interactively with the package selection.

2. Some suggested subjects are presented in structured format on the Attachment 2 form, as requested.

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Attachment:
As stated